



GRT INSTITUTE OF
ENGINEERING AND
TECHNOLOGY, Tiruttani



Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai
(An ISO 9001:2015 Certified Institution)

IQAC 14

04.03.2024

INTERNAL QUALITY ASSURANCE CELL (IQAC)
(Academic Year & Semester: 2023-2024 Even Semesters)

CIRCULAR

GRTIET/IQAC/CLR/2023-2024/02

The 14th Internal Quality Assurance Cell (IQAC) meeting for the Even semesters of the academic year 2023-2024 will be held on 06.03.2024 at 10.30 a.m. in the GRT IET B-Block Conference Hall. All IQAC members are thus requested to attend the meeting on time.

The Meeting's Agenda:

1. Review of previous minutes of meeting
2. Review the Academic Calendar for 2023-2024 Even semesters
3. Academic Council meeting
4. Class Committee Meetings
5. Updating of ISO, NBA process documents
6. Faculty students participation in conferences
7. Innovation in Teaching and Learning Process
8. Internal Assessment and Question Papers Setting
9. Faculty Activities and Achievements
10. Research and Development Activities
11. Value added courses and certificate courses
12. NPTEL online Courses
13. Training and Placement Activities
14. Academic and Administrative Audit by IQAC
15. First year motivational programme and academic club establishment
16. We obtained higher grades of A++ in NAAC accreditation on 10.01.2024 and we needs to be maintained and implement Cycle-1 recommendations given by the NAAC peer team and all accreditation activities will be recorded in upcoming AQAR as per requirements
17. Our current objectives is to become a prestigious Autonomous status before July 2024
18. To be initiated preliminary process of NBA accreditation for CSE and BME department
19. Autonomous status, NAAC, NBA and ISO requirements and guidelines must be upheld in order to consistently maintain quality education in GRT IET
20. New programmes and addition intakes for AI & DS, CSE

IQAC Coordinator

Copy to:

1. The Chairman for the kind information
2. All IQAC Members
3. All HODs and Faculty Members
4. File

Chairperson



PRINCIPAL
GRT INSTITUTE OF ENGINEERING & TECHNOLOGY
GRT MAHALAKSHMI NAGAR
CHENNAI-TIRUPATHI HIGHWAY
TIRUTTANI - 631 209.



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07.03.2024

INTERNAL QUALITY ASSURANCE CELL (IQAC)
(Academic Year & Semester: 2023-2024 Even Semesters)

MINUTES OF MEETING OF IQAC

GRTIET/IQAC/MOM/2023-2024/02

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Points that were discussed:

- The Chairperson reviewed the Institution Academic Calendar for 2023-2024 Even Semester and suggested directions to incorporate the skill based technical programs as per the academic calendar for all department.
- According to the Institution's Academic Calendar for the 2023-2024 Even Semester, skill-based technical programs will be incorporated as scheduled.
- The Principal insist to take more attention on Academic Council Meeting for this current Even semester
- All HODs have been instructed to begin the ISO, NBA accreditation process and work towards it.
- The committee insisted on holding a class committee meeting for students in accordance with university norms in order to obtain feedback for future improvements.
- The committee has instructed that professors adopt new teaching approaches when delivering their courses in order to improve students' learning capacities.
- The committee has urged professors to focus more on certificate and add-on courses in their disciplines.
- The HODs were instructed to promote their respective faculties to engage in various Faculty Development Programs by the committee.
- The committee directed the HODs to certify that the faculties had completed their respective Theory and Practical subjects in accordance with university criteria, and to keep track of this in their course files on a regular basis.
- The committee has insisted to conduct regular Parents Teachers Meeting
- The committee observed the NSS to perform more rural social welfare operations and awareness projects.
- The experts in the industry extended their support to Research and Development activities
- According to University circulars and regulations, the IQAC coordinator insisted on conducting all tests and exams according to the academic calendar and updating all web portal data inputs on time.




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- The IQAC Coordinator insisted that the training and placement cell increase the number of on-campus placement drives by bringing in more reputable organizations.
- The committee insisted on holding motivational classes for class academic toppers, raising understanding of current industrial needs, and identifying slow learners' strengths and weaknesses, as well as providing more coaching classes to help them enhance their academic performance.
- Alumni suggested to conduct awareness programs by Training and Placement Cell for all departments
- The members of the committee demand that all stakeholders keep all documentation for the academic and administrative audits that IQAC will conduct.
- The committee emphasized on making well-defined long-term plans and deployment strategies.
- The committee insisted to make well defined perspective plans and the deployment
- We obtained higher grades of A++ in NAAC accreditation on 10.01.2024 and we needs to be maintained and implement Cycle-1 recommendations given by the NAAC peer team and all accreditation activities will be recorded in upcoming AQAR as per requirements
- Our current objectives is to become a prestigious Autonomous status before July 2024
- To be initiated preliminary process of NBA accreditation for CSE and BME department
- Autonomous status, NAAC, NBA and ISO requirements and guidelines must be upheld in order to consistently maintain quality education in GRT IET
- New programmes and addition intakes for AI & DS, CSE to be increased


IQAC Coordinator


Chairperson




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Sl No	Composition Criteria Specified By NAAC	IQAC Members Name	Designation	Signature
1	Chairperson- Head of the Institution	Dr.S.Arumugam	Principal	
2	A few senior administrative officers	Dr.P.Sivakumar	HoD-ECE	
		Dr.N.Kamal	HoD-CSE	
		Dr.R.Ashokkumar	Asso.Prof-EEE	
		Mr.M.Tamilarasu	Asst.Prof-MBA	
		Dr.N.E.Edwin Paul	HOD-Mech	
		Dr.S.A. Yuvaraj	HoD-BME	
3	Three to eight teachers-all level	Mr.S.Suresh	Asst.Prof-AI&DS	
		Mr.Balaji.K	Asso.Prof-ECE	
		Dr.S.Swapna	HOD-EEE	
		Mrs.D.Durga	Asst.Prof-MBA	
		Dr.S.Dhileepan	Asst.Prof-Mech	
		Mr.Prasanth.S	Asst.Prof-BME	
4	Member from the Management	Mr.K.Sasikumar	Administrative Officer	
5	Nominee from Alumni	Mr.A.Suresh	Asst.Prof-CSE, SIETK,Puttur, Andhra Pradesh	
	Nominee from local Society	Mr.Krishnamoorthy	NGO Official	
	Nominee from Student	Ms.M.Abinaya	II Year AI & DS	
6	Nominee from Employer	Mr. Yogendra Babu	M/s.Facillio Inc.	
	Nominee from Industrialist	Mr.K.Amarnath	Industrialist in Engineering and Technology.	
	Nominee from Parent	Mr.S.Manikandan	Private Employee	
7	IQAC Coordinator	Mr.Abdul Kareem.D	Asst.Prof-AI &DS	


IQAC Coordinator


Chairperson

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IQAC 13

18.07.2023

INTERNAL QUALITY ASSURANCE CELL (IQAC)
(Academic Year & Semester: 2023-2024 Odd Semesters)

CIRCULAR

GRTIET/IQAC/CLR/2023-2024/01

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25.07.2023

INTERNAL QUALITY ASSURANCE CELL (IQAC)
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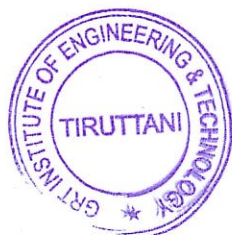
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