GRT INSTITUTE OF ENGINEERING AND TECHNOLOGY – Tiruttani -631 209

(An Autonomous Institution)
(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai,
Accredited with NAAC "A^{++}" Grade, An NBA Accredited $_{(ECE)}$ & ISO 9001:2015 certified institution)

PC

April /May 20_____/ Nov./Dec. 20_____ End Semester Examinations

APPLICATION FORM FOR PHOTOCOPY OF ANSWER SCRIPT

1. Fee for obtaining Photocopy is Rs.400/- per answer script and shall be paid at the College Accounts office by Cash.
2. Application for Photocopy of Answer Script along with the Photocopy fee receipt must be submitted to the Department HOD on or before the due date as mentioned in the circular.
3. There is no provision for Photocopy of Practical Subjects / Project work.
4. Incomplete / defective application will be rejected and the fee will neither be refunded nor adjusted towards any fee due to the College.
5. No application will be accepted beyond the due date prescribed
6. The Head of the Department should ensure while signing the application that the Course Code and Course Name are filled correctly by the candidate.

1.	Name of the Student	
2.	Register Number	
3.	Degree & Branch Name	
4.	No. of Courses applied for Photocopy	
5.	Student Contact Number	

Courses for which Photocopies of valued answers scripts required: (Maximum 5 Subjects only)

Sl. No	Semester	Subject Code	Subject Name	As obtained in the published Results	
				Grade	Result
1					
2					
3					
4					
5					

Date: **Signature of the Candidate**

For Department office use only

Class Coordinator Name:

Designation:

Verified by Me: --------------------------------------   ----------------------------
                         Signature of Class Coordinator   **Signature of the HOD**